

LAZY LAKE ATTACHMENT C REZONING APPLICATION CHECKLIST

COMPLETE ALL SECTIONS OF APPLICATION LEGIBLY.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

An application must be deemed complete and in compliance with the Land Development Code prior to the items being scheduled for public hearing.

The following items must be submitted to be deemed a complete application (documentation may be provided with the development plan application requirements in Attachment A):

- ☐ **Complete Application** (including Development Plan Application Form)
- ☐ **Application Fee** - \$500 plus Plan Review/Consultant Review Fee of \$1300.00
- ☐ **Proof of Ownership** from the property owner. If the owner cannot be verified through the Broward County Tax Roll, a copy of either the recorded warranty deed, valid purchase contract, or a signed and notarized letter from the owner of record must be submitted with this application
- ☐ **Disclosure Affidavit** for all owners, representatives, agents, and applicants for the project that will be speaking on behalf of the application
- ☐ **Agent Authorization** Letter authorizing the applicant/agent to act on all property owners' behalf (if applicable)
- ☐ **Written Project Narrative** full description of the proposed action to be taken, including but not limited to the following: specific change in the zoning classification and rationale for the rezoning from a practical and proactive land use perspective
- ☐ **Public Hearing Sign Affidavit** acknowledging a Notice of Public Hearing is posted on the Property
- ☐ **Public Notification Affidavit** acknowledging Public Notices are sent out in a timely manner and informing Village property owners about an upcoming public hearing on the rezoning application.
- ☐ **Survey** (NSPS/ALTA or Boundary Survey dated within the last 24 months) showing existing conditions prepared, signed and sealed by a Florida registered surveyor of the subject property
- ☐ **1 USB Flash Drive** of required submittals listed above must be provided
- ☐ **Other Information** may be required as determined by staff (e.g. proposed site plan, architectural elevations, floor plans, Broward county documents, etc.) (if applicable)

THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT A SPECIFIC STATEMENT IN RESPONSE TO EACH OF THE REQUIREMENTS ON THE FOLLOWING PAGES

If deemed necessary to complete a full review of the application, the Village reserves the right to request additional information (e.g. a pre-application staff conference “to provide an opportunity for an applicant and Village consultants to review applicable submittal requirements, procedures, and schedules; discuss the scope, features, and potential impacts of the proposed development and rezoning as they relate to the standards in the Code; and identify primary contacts for the applicant and Village staff.”)

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A. PROPOSED REZONING (Attach additional page(s) if more space is needed)

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Current Zoning District(s): _____ Proposed Zoning District(s): _____

Site Area (Gross Acres): _____

Is this request in connection with a Development Plan Application? ☐ Yes ☐ No

Reason for the requested rezoning:

[illegible]

B: DEMONSTRATION OF COMPLIANCE WITH REZONING CRITERIA

(Attach additional page(s) if more space is needed).

The burden of proving that all of the requirements are met shall be on the applicant who shall be required to affirmatively demonstrate on the record, satisfaction of the necessary requirements set forth below.

1. That the petition for a change of zoning will not result in spot zoning or contract zoning:

2. That the proposed change is consistent with the Goals, Objectives and Policies of the Village's Comprehensive Plan:

3. That conditions have substantially changed from the date the present zoning district classification was placed on the property, which make the passage of the proposed change necessary:

4. That the proposed change will not adversely influence residential living conditions in the adjacent and neighboring (500 feet) communities:

5. That the proposed change is compatible with the development(s) in the adjacent and neighboring (500 feet) uses and zoning:
